

Kingston Fire District  
Board of Wardens' Meeting  
November 15, 2007

**Call to Order:** President Elizabeth McNab called the KFD Board of Wardens meeting to order at 7:10 p.m. Also present were wardens Lori Horton, Vin Rose, John Oberle and Donald Cobb, Treasurer Thomas Vignali, Chief Nathan Barrington, and Kevin Culley of URI. Linda Mendillo, Tax Collector, was not present.

**MOTION:** Oberle made and Rose seconded a motion to accept the Secretary's Report from October 25, 2007.

The motion passed unanimously.

**There was no Treasurer's Report.**

Treasurer, Thomas Vignali, spoke to the Wardens suggesting the need to hold monthly workshop meetings to address the following open items:

1. Update the Policy Manual
2. Draft a Procurement Policy
3. Produce an Open Code of Conduct
4. Flagg Road
5. Detail Uniforms
6. Fire Details
7. Unresolved Item with the Lease on the Building
8. The Next URI Contract

**There was no Tax Collector's Report.**

**MOTION:** Rose made and Cobb seconded a motion to accept the URI Report.

**URI Report:** Culley stated that the Kingston Volunteer Fire Company had assisted a disabled resident from a residence hall during a call to evacuate last month. He stated that URI has identified between 10 and 12 disabled students living in the dorms. The University of Rhode Island has a new plan of action that will be implemented as a means of removing these students from the buildings during an emergency situations. It is an identification system. The campus police dispatch will also have this information. Culley also stated the URI student who was collecting smoke detectors is now facing prosecution. The University of Rhode Island is hoping to be selected for a campus fire safety program.

The motion passed unanimously.

**MOTION:** Oberle made and Cobb seconded a motion to accept the Chief's report.

**Chief's Report:** Chief Barrington said that the boiler issue has been resolved. The insurance company is paying approximately \$9,000.00. The Chief circulated an estimate from JPM Construction Co. Inc. for the tile floor upgrade. All of the Wardens signed the estimate. Chief Barrington told the Wardens that KFD has responded to 620 emergency calls so far this year.

Our crew recovered a fisherman this week at Deep Hole in Matunuck. The IMC program will take a few more weeks before we are up and running. The Chief met with an agent from the USDA today for the annual audit. Also, the Chief spoke to Attorney James O'Neil and asked him to pursue collecting the outstanding football details if they are not paid by November 20, 2007. Vignali asked how the attorney will be paid for his services? The Chief responded that he will look into this question. Finally, the Chief's lap top computer is beyond repair and will need to be replaced.

The motion passed unanimously.

**Old Business:**

Chief Barrington will include a sample RFP to be a part of the KFD Procurement Policy. The Wardens will be issuing 4 Henry Fortin awards, 5 Doug Burhoe awards and 12 special awards at the annual Christmas party to be held on December 1, 2007.

**MOTION:** Oberle made and Rose seconded a motion to adjourn the meeting.

The motion passed unanimously.

The meeting adjourned at 8:20 p.m.

Respectfully submitted,

Jennifer Marcoux